



Job Description

Employer	Gellideg Foundation Group
Title of Post	Cleaner
Hours per week	12.5 hour - Monday – Friday
Base	The Wellbeing Centre, Gellideg, Merthyr Tydfil
Responsible/Accountable to	TBC
Job Purpose	To carry out cleaning duties at the The Wellbeing Centre, Gellideg, Merthyr Tydfil
Budgetary responsibility	None
Salary and benefits	£ 12 per hour, 25 days AL per year pro rata
Duration	start as soon as possible

1. The Gellideg Foundation Group.

In February 1998 residents from Gellideg formed the Gellideg Foundation Group (GFG) in response to the poor socio-economic conditions in Merthyr Tydfil. The GFG aims to empower community members to achieve positive change. We support people on low incomes and in poor health to improve their wellbeing. We deliver services from our Wellbeing Centre on Gellideg estate, either directly, with partners and/or with volunteers.

2. The Wellbeing Centre

The Wellbeing Centre in Gellideg, Merthyr Tydfil, is the first Passivhaus community centre in Wales and is located in the heart of the community. Owned by the GFG, it was opened in September 2021

The building offers state of the art facilities including a magnificent three storey round room, a community hall, a training room, chill out room, meeting rooms of various sizes, offices and a mezzanine.

3. Job Summary.

We are currently seeking an Experienced Cleaner with a minimum of 2 years of relevant experience to join our team at Gellideg Foundation. This position offers 12.5 hours of work per week, with a consistent schedule from Monday to Friday. It is a temporary-to-permanent role, providing the opportunity for a long-term position with our company based on performance over a 3-month probationary period.

4. Key Responsibilities.

- Maintain impeccable cleanliness in all areas of the building including floors, surfaces, toilets, and common spaces and to comply with methods of cleaning required for these areas.
- Tasks will include dusting, sweeping, mopping, vacuuming, use of buffer machine and glass/window cleaning.
- Ensure that all assigned areas are cleaned to the highest standards.
- Use all materials and consumables in accordance with COSHH.
- Report any maintenance issues or cleaning equipment malfunctions to the supervisor.
- Ensure all equipment is cleaned and correctly stored after use.
- Work independently and efficiently to complete cleaning tasks.
- Hold responsibility as a key holder.

5. Requirements and skills.

Minimum of 2 years of cleaning experience in a similar role.

A strong work ethic and exceptional attention to detail.

Have practical cleaning techniques and familiarity of cleaning products.

Have a good understanding of safety measures.

You can work independently, with good time management and communication skills.

You are punctual, reliable and trustworthy.

Have the physical stamina to handle cleaning tasks.

You must be available to work as soon as possible.

6. Benefits:

Immediate start available.

Competitive hourly wage of £12.00 per hour.

25 days annual leave plus Bank Holidays pro rata with an annual increment of 1 day per year of service up to a maximum of 32 days per year.

Opportunity for a temporary-to-permanent position based on performance.

Consistent working hours - Monday - Friday.

A DBS check and two references are required for this role.

Application Process

Please complete the online application for by 5pm on Tuesday 16th April 2024.

Interviews will take place on Friday 19th April 2024.